

**East Bde Maka Ska Neighborhood Association  
Board of Directors Meeting**

Thursday, December 9, 2021, 7 pm  
Online via Zoom

**MINUTES**

**Board members present:**

Paul Lussenhop (President), Sarah Buchlaw, Caren Dewar, Bobbie Keller, Kari Krautbauer, Adam Olson, Lee Todd, Luke Varien

**Staff present:**

Andrew Degerstrom, Coordinator

**Guests present:**

East Bde Maka Ska neighbors

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**1) Welcome**

President Paul Lussenhop called the meeting to order at 7:06pm.

**2) Introductions**

Each Board member gave a brief introduction of themselves.

**3) Officer Elections**

President Paul Lussenhop presided over the elections for Vice President, Treasurer, and Secretary, which were postponed from November:

Kari Krautbauer nominated herself for Secretary. *Kari Krautbauer was elected with 7 ayes and 0 nays.*

Adam Olson was nominated for Treasurer by Lee Todd. *Adam Olson was elected with 7 ayes and 0 nays.*

No one was nominated for the position of Vice President. That position will remain vacant for the time being.

#### 4) Announcements

Coordinator Andrew Degerstrom announced that Minneapolis Public Works project staff had released their recommended design for the reconstruction of Hennepin Avenue between Douglas and Lake, with a virtual open house to be held on Thursday, January 13 at 7pm and a public comment period open through January 28.

#### 5) President's Report

President Paul Lussenhop mentioned that the Board typically meets on the first Thursday of every month, and asked everyone to look ahead on their calendars and let him know if there are conflicts with any of the upcoming dates.

#### 6) Committee Reports

##### a. Livability Committee

Livability Committee Co-Chair Lee Todd gave the following report: there was no Livability Committee meeting in November. The next meeting will be on Monday, December 20, and the agenda will include discussion on the City's proposed process for neighborhood input on traffic calming.

##### b. Public Safety Committee

Public Safety Committee Chair Paul Lussenhop gave the following report: the Public Safety Committee only has two active members and needs more to be viable. Board member Kari Krautbauer expressed interest in joining the Committee.

#### 7) Staff Report

Coordinator Andrew Degerstrom gave the following staff report:

##### a. Approval of Minutes from the November 2021 Board Meeting

The following action was taken regarding agenda item 7a:

**Motion to approve** the minutes from the November 2021 Board Meeting. *Motion by Lussenhop, seconded by Todd. Motion carried with 7 ayes and 0 nays.*

##### b. Language Access Policy

Coordinator Andrew Degerstrom presented the Board with two options for a Language Access Policy. The first option was the boilerplate version provided by East Bde Maka Ska's attorney, Jess Birken. The second option was a shortened version of that same policy that Coordinators from several other SW Minneapolis neighborhoods worked on with NCR. Adoption of a Language Access Policy is required by the City of Minneapolis for East Bde Maka Ska to remain eligible for City funding.

General consensus through discussion was that the shortened version would be appropriate for East Bde Maka Ska.

The following action was taken regarding item 7b:

**Motion to adopt resolution:** resolved that East Bde Maka Ska adopt a Language Access Policy. *Motion by Keller, seconded by Todd. Motion carries with 7 ayes and 0 nays.*

### **c. Board Development Policy**

Coordinator Andrew Degerstrom presented the Board with a draft Board Development Policy. Adoption of a Board Development Policy is required by the City of Minneapolis for East Bde Maka Ska to remain eligible for City funding.

General consensus through discussion was that the section in the draft policy on Strategic Planning was not needed, and that the Duty to Give section included with the attached Board Member Agreement/Code of Conduct could be a barrier to participation and should not be included.

The following action was taken regarding item 7c:

**Motion to adopt resolution:** resolved that East Bde Maka Ska adopt a Board Development Policy. *Motion by Lussenhop, seconded by Dewar. Motion carries with 7 ayes and 0 nays.*

### **d. Financial Policies**

Coordinator Andrew Degerstrom presented the Board with a draft Financial Management Policies and Procedures. The draft policy was based on a similar policy that Degerstrom prepared for the East Isles Residents Association. Adoption of financial policies is required by the City of Minneapolis for East Bde Maka Ska to remain eligible for City funding.

The following action was taken regarding item 7d:

**Motion to adopt resolution:** resolved that East Bde Maka Ska adopt Financial Management Policies and Procedures. *Motion by Lussenhop, seconded by Todd. Motion carries with 8 ayes and 0 nays.*

### **e. Budget**

Coordinator Andrew Degerstrom presented the Board with a draft budget for fiscal year 2022. As Andrew has not been in his position long enough to be familiar with East Bde Maka Ska's typical expenses on an annual basis, or to lead a thorough budgeting process, the draft 2022 budget is based on the adopted 2021 budget. The Board may amend the 2022 budget as appropriate at any point during the year.

The following action was taken regarding item 7f:

**Motion to adopt resolution:** resolved that East Bde Maka Ska adopt the Budget for Fiscal Year 2022. *Motion by Todd, seconded by Lussenhop. Motion carries with 8 ayes and 0 nays.*

**f. 2022 NNF/EEF Contract**

Coordinator Andrew Degerstrom presented the Board with the contract with the City of Minneapolis for 2022 funding under the Neighborhood Network Fund and Equitable Engagement Fund programs. The contract needs to be approved by the Board.

To give Board members enough time to read the contract before voting to approve, the Board will approve the contract electronically before the end of the month.

**8) Logo Contest**

Coordinator Andrew Degerstrom presented the Board with 4 concepts for East Bde Maka Ska's new logo that were submitted through as part of the logo contest. The Board voted to narrow down the logo concepts to 2. The votes were as follows:

- Option 1: 6 votes
- Option 2: 2 votes
- Option 3: 1 vote
- Option 4: 7 votes

Logo concepts 1 and 4 will be submitted to the neighborhood for voting, with the specific voting procedures to be determined at the January Board meeting.

**9) Southwest Voices/Southwest Connector**

The Board had a general discussion with reactions to the beginning of publication for both Southwest Voices and the Southwest Connector. Coordinator Andrew Degerstrom explained that there is a donation agreement with Southwest Voices where they will make a donation to East Bde Maka Ska on a monthly basis based on the number of membership registrations from the East Bde Maka Ska neighborhood. The Board will need to vote to approve before formally entering into the donation agreement.

**10) Adjourn**

President Paul Lussenhop adjourned the meeting at 9:00 p.m.